TO: Graduating Seniors

FROM: Student Resource Center, Ryan Center, 5th floor, room 5-137

DATE: May 13, 2019

SUBJECT: Graduation and Convocation - Reminder

• Order Regalia - THEY HAVE REOPENED THE REGALIA SITE FOR A BRIEF TIME, PLEASE MAKE SURE TO ORDER YOUR REGALIA TODAY!!!
https://www.northwestern.edu/commencement/students/ordering-caps-gowns.html  All orders placed after May 10, 2019, will be filled from extras in the Bookstore located in the Norris University Center. Regalia pickup will begin on Monday, June 17th. Please refer to the Commencement website for distribution dates. When picking up your regalia please inform Bookstore staff that your order was placed after May 10th. Late orders will be processed until June 1st. Any regalia requests after this date will have to be placed at the Northwestern Bookstore during the distribution dates on the Commencement website.

• Tickets - THIS FRIDAY, MAY 17th IS THE LAST DAY TO ORDER TICKETS FOR COMMENCEMENT AND CONVOCATION! See below for details.

• Record your name: You would have received a course invitation from CANVAS on 4/15/2019 to record your name exactly as you would have it read and pronounced. Log into CANVAS today to record…it just takes a minute or two.  See below for details.

Questions? Just email me at v-myrick-smith@northwestern.edu

We are very excited about the upcoming events planned to celebrate your achievements as you graduate from Northwestern University’s School of Communication.

Here’s what you need to know and do:

1. Northwestern University Commencement: The All-University ceremony (all undergraduate and graduate students) is scheduled for:
   Friday, June 21, 2019
   9:30 AM at Ryan Field
   Website: https://www.northwestern.edu/commencement/index.html
   Ceremony lasts about 2 hours

2. School of Communication Convocation: The ceremony for all SoC Undergraduates is scheduled for:
   Saturday, June 22, 2019
   4:00 PM at Welsh Ryan Arena
   Website: https://communication.northwestern.edu/news/convocation
   Ceremony lasts about 2 hours with a brief reception following at the venue

3. Who is eligible to participate?
   • Students who complete degree requirements in December 2018, and March, June, August and December 2019 are welcome to participate in the 2019 Convocation.

4. Regalia is required for both events.
   • You can order your Regalia from the Northwestern bookstore here.
   • For more specific information, visit the CAPS & GOWNS web page.
   • ORDER DEADLINE FOR REGALIA IS MAY 10, 2019

5. Tickets for both events can be reserved here.
   • You will be required to log in with the following promotion code COMM19+ and your student id # - i.e. COMM19+xxxxxxx. (Note: You will be using your seven digit student id and not your net id and you must add the “+” sign.)
• **Tickets for both events must be ordered at the same time.** You will be able to secure tickets to both events by selecting “continue shopping in this promo” after requesting your Commencement tickets. You are allowed 10 tickets per graduate to Commencement. **There is no ticket limit to the SoC Convocation; however, we ask that you be respectful and only request tickets that you are sure to use.**

• **Graduating seniors will not require a ticket to either event.**

• **You can find more information [here](#) on the NU Commencement website.**

• **ORDER DEADLINE FOR TICKETS IS MAY 17, 2019**

6. **Record Your Name! REQUIRED**

   • You each have been added to a course in CANVAS according to your major and were invited (via email 4/15) to record your name exactly as you would have it read and pronounced at Convocation. It is very important to us that we get it right. Do you want a middle name read? Is your name difficult to pronounce? This is your chance to make your wishes known and help us to get it right.

6. **Accessibility:**

   • If you have guests attending the **NU Commencement at Ryan Field** with accessibility needs, please visit the Commencement site [here](#).

   • If you have guests attending the **SoC Convocation at Welsh Ryan Arena** with accessibility needs, please complete the form found [here](#) and return to v-myrick-smith@northwestern.edu

7. **Commencement/Convocation information can be found:**

   • There is extensive information about events scheduled for the week on the [NU Commencement](https://www.northwestern.edu/commencement/) website.

   • In addition, there is SoC Convocation specific information posted [here](#) on the School’s website.

   • There have been several emails sent by Student Affairs to all eligible graduates, and they have been reprinted [here](#) on the Commencement website.

   • Specifics about line up and SoC Convocation will be sent to your NU email address shortly before the ceremony takes place. Make sure to watch your NU email account for specifics.

Specific questions about the **NU Commencement** that cannot answered by visiting the website [https://www.northwestern.edu/commencement/](https://www.northwestern.edu/commencement/) can be addressed to the commencement office by emailing them at commencement@northwestern.edu

Questions about the **SoC Convocation** should be directed to v-myrick-smith@northwestern.edu

We are looking forward to celebrating your achievements with you on June 22. Stay tuned for further announcements!