Welcome!

This guide will help you navigate through SoConnect, Northwestern University School of Communication's career management system. We have made some improvements making job easier to post new internships/jobs and make your jobs more accessible to students.

**Registering**

**Logging in**

Step 1: Go to the employer login page: [Click here to Access]

Step 2: If you are a registered user, simply type your username and password, then click Login.

If you have never registered, click the “Click here to register” link. Fill out your profile and click the Register button. You will receive an email after your registration has been approved.

NOTE: If you forgot your password, you can click the “Forgot your password?” link to have it reset and emailed to you. This link is on the Login Page.

**Dashboard**

From the dashboard you can post a job, update your profile and search for candidates that meet your needs.

**Update your Profile**

Make sure your company or organization description is up-to-date and presents students with a detailed overview of your company.

**Post a Job**

Select "Post a New Job" to add a new position or "View All" to renew a previous posting

**Search for Candidates**

Need a specific skillset? Search through our database of students. You can then save your searches for later and look through our student's resumes.

**Get Involved**

Reach out to us if you are interested in taking part in our industry Connect events, panels or EPICS Connections speaker series

Questions or having issues? Reach out to the EPICS Office Monday through Friday from 8:30am-5pm.

Phone: (847)-467-0270
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